



Montana Contractors' Association presents the *2018 Highway Excellence Awards*

Submission Form

Application cost: One application - \$100 or three applications - \$200

Total Cost: \$_____

Check Enclosed: _____ Bill us: _____

Card Number: _____ Expiration Date: _____

Name on card: _____ Authorized Signature: _____

Company: _____

Address: _____

City/State/Zip: _____

Deadline is 4:30 p.m., Friday, Nov. 2, 2018

Return application packet(s) to Maryann Seilstad at maryann@mtagc.org.



Application Form
2018 Highway Excellence Award Application

Type of Project (select one):

- Best paving smoothness/volumetric and density
- Best reconstruction of urban/city project
- Best reconstruction of rural projects

Please note: Any company can choose to apply for any or all of the award categories. Each application area will be judged on its own merits and will not be influenced by the number of awards for which a company applies. Awards may not be presented in every category. Projects must have been completed in 2018. Applicants/prime contractors must operate in Montana and be a member in good standing of the MCA.

General Information:

Project Name: _____ City/County: _____

Completion Date: _____

Submitted By: _____ Title: _____

Involved Firms:

Owner: _____ **Contact Name:** _____

Address: _____ **City/State:** _____

Telephone: _____ **Email:** _____

Architect: _____ **Contact Name:** _____

Address: _____ **City/State/Zip:** _____

Telephone: _____ **Email:** _____

Engineer: _____ **Contact Name:** _____

Address: _____ **City/State/Zip:** _____

Telephone: _____ **Email:** _____

General Contractor: _____ **Contact Name:** _____

Address: _____ **City/State/Zip:** _____

Telephone: _____ **Email:** _____

Subcontractor: _____ **Contact Name:** _____

Address: _____ **City/State/Zip:** _____

Telephone: _____ **Email:** _____

Subcontractor: _____ **Contact Name:** _____

Address: _____ **City/State/Zip:** _____

Telephone: _____ **Email:** _____

*Include any additional involved firms on a separate sheet.

The applicant assures that the representations made in this application, including all exhibits and attachments, are true and correct and that applicant organization is in compliance with federal, state, and local regulations.

Signature: _____ **Date:** _____

Application Procedures
2018 MCA Highway Excellence Awards

1. Complete the application form and include it in your award submission.
2. Include narrative descriptions of not more than 500 words for each of the criteria listed below. Please make reference to each criteria heading in your response. Make sure each one of the sections below is a heading in your submission.
 - a. Meeting the timeframe of the project (completed on schedule)
 - b. Scope of work for the project
 - c. Difficulties of the project/uniqueness
 - d. Meeting the challenges and overcoming the difficulties of the project
 - e. Presentation of the project
 - f. Safety of the project — no lost time due to injuries/accidents on the jobsite
 - g. Finished quality of the project — most improved
 - h. Aesthetically pleasing and/or environmental improvements of the project
3. In addition to the descriptions required in the criteria above, provide an overall narrative not to exceed 250 words describing the highlights of the project. This description may be used for the awards presentation at the MCA Annual Convention and in MCA publications.
4. Include pictures of the project. Must include: Before, scope of job, companies at work, and completed project. Higher quality photos will be requested from award winners to be used in our award ceremony at the MCA Annual Convention.
5. You may include an additional section for other information you would like to be considered when being judged for the award.
6. Submission packet must be presented in the form of a single .pdf document including forms, narratives, and photos.

Judging:

Representatives of various organizations/agencies with highway expertise will serve as judges. The judging committee reserves the right to make the final decision on all awards. Awards may not be presented in every category. Applicants must operate in Montana. **Submissions must be presented in an organized manner that judges can evaluate efficiently.**

Deadlines:

Applications must be received by email at maryann@mtagc.org or at the MCA office at 1717 11th Ave., Helena, MT 59601 by 4:30 p.m., Friday, Nov. 2, 2018. For additional information and assistance, call Maryann at (406) 442-4162, or email, maryann@mtagc.org.